**Assessment Committee MEETING AGENDA**

**Date**: October 16, 2023| **Time**: 12-1PM | **Location**: ZOOM | **Recorder**: Elizabeth Carney

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|  **COMMITMENTS** |
|  **Date** |  **Who** |  **What** | **Committed To** | **When** |
|  |  |  |  |  |
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|  **­ Topic/Item** | **Facilitator**  | **Allotted Time** | **Key Points Provide 50 words or less on expected outcome** | **Category** |
| **General - Information/updates** |  | 5 min | Anything anyone has to share relevant to the group | [ ]  Discussion[ ]  Decision[ ]  Advocacy[x]  Information |
| **Reporting Fall 2024 (continued from Oct 3 meeting)** | Elizabeth | 10 min | By the end of this term, we should inform faculty what reporting will look like next Fall. We’ve been talking about making some adjustments to reporting now that we’re through Year Seven accreditation. Should changes be made now? | [x]  Discussion[x]  Decision[ ]  Advocacy[ ]  Information |
| **Arts & Letters and Cultural Literacy – leadership, membership** | Elizabeth | 25 min | In the last few years, the A&L assessment team has struggled to find leadership and the CL team, while it has a lead currently, hasn’t been able to find enough team members. Do the characteristics of these gen ed areas (involving multiple departments, for example) raise particular challenges and are there different ways to think about supporting/organizing that leadership and work? | [x]  Discussion[ ]  Decision[ ]  Advocacy[ ]  Information |



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|  **FUTURE AGENDA ITEMS FOR MEETINGS** |
| **Topic/Item** | **Facilitator** | **Key Points Provide 50 words or less on expected outcome** | **Category** |
|  |   |  | [ ]  Discussion[ ]  Decision[ ]  Advocacy[ ]  Information |
|  **Upcoming Meeting Dates** | **Start Time** | **End time** |  **Location**  |
| Nov 6, Nov 27 | 12:00 | 12:50 | Zoom |
| **MEMBERS** | Martha Bailey, Jennifer Bown, Elizabeth Carney, Jil Freeman, Erin Gravelle, Jason Kovac, Kelly Mercer, Dave Mount, Lisa Nielson, Lisa Reynolds, Yvonne Smith, Aundrea Snitker, Mary Jean Williams **Start time Location**  |